

## Resale Certificate

- Cannot be used by contractors to purchase building materials.
- Cannot be used to purchase motor fuel or diesel motor fuel.

**To vendors:**

You must collect tax on a sale of taxable property or services or pay tax on a sale of lubricating oil unless the purchaser gives you a properly completed exemption document not later than 90 days after delivery of the property or service. You must keep the certificate for at least 3 years as explained in the instructions.

**To purchasers and vendors:**

Read instructions on back carefully before issuing or accepting this Certificate.

|   |       |  |  |
|---|-------|--|--|
| Name of vendor<br><b>WEST HERR FORD, INC.</b> |       |  | Date   |
| Street address<br><b>S5025 CAMP ROAD</b>      |       |  | Check applicable box<br><br><input type="checkbox"/> Single purchase certificate<br><br><input type="checkbox"/> Blanket certificate |
| City  | State | ZIP code<br><b>HAMBURG, N.Y. 14075</b> |  |

I, the undersigned, hereby certify that:

- I have been issued a *Certificate of Authority* by New York State, # \_\_\_\_\_, to collect New York State and local sales and use tax, and that this *Certificate of Authority* has not expired and has not been suspended or revoked.  
(enter your sales tax vendor identification number)

- I am principally engaged in (indicate nature of business) \_\_\_\_\_

- I am purchasing (check applicable box or boxes)

- A  tangible personal property (other than motor fuel or diesel motor fuel) for resale in its present form or as a component part of tangible personal property; or
- B  tangible personal property (other than motor fuel or diesel motor fuel) for use in performing taxable services, and such property will become a component part of the tangible personal property upon which the services will be performed or will be actually transferred to the purchaser of the service in conjunction with the performance of the service; or
- C  service for resale.

I understand that this certificate may not be used to make tax-free purchases of items or services which are not for resale and that I will pay the use tax on tangible personal property or services purchased pursuant to this certificate and subsequently used or consumed by me in a taxable manner. If I have purchased lubricating oil using this certificate and subsequently make a taxable use of such lubricating oil, I will also be liable for the lubricating oil tax. I understand that I will incur tax liabilities, plus penalties and interest, for any misuse of this certificate.

**Substantial penalties will result from misuse of this certificate**  
*(see back of this form)*

|  |                     |
|--|---------------------|
| Signature of owner, partner, officer or commission, etc. | Name of purchaser   |
| Title  | Street address      |
|  | City State ZIP code |