



**REQUIRED INFORMATION FOR BUYER AUTHORIZATION AT
WEST HERR AUTO EXCHANGE**

ALL FORMS MUST BE COMPLETED IN FULL AND ORIGINAL COPIES GIVEN TO WEST HERR AUTO EXCHANGE

1. DEALER'S LICENSE/BUSINESS CERTIFICATE
2. NYS TAX FORM
3. REPO FORM (OWNER SIGNS ONE AND THERE IS ONE TO BE SIGNED FOR EACH BUYER)
4. AUTHORIZATION FORM FOR ANY BUYER REPRESENTING YOUR COMPANY
*****FOR EACH BUYER LISTED, INCLUDING THE OWNER OF THE COMPANY, A COPY OF THEIR DRIVER'S LICENSE IS REQUIRED.*****
5. CONTACT NUMBERS, INCLUDING BUSINESS PHONE AND ANY CELL PHONE NUMBERS FOR BUSINESS CONTACTS.
****THERE MUST BE AT LEAST (2) WORKING NUMBERS FOR YOUR COMPANY.

****OFFICE MUST BE NOTIFIED OF ANY PHONE NUMBERS THAT HAVE BEEN CHANGED****
6. INSURANCE INFORMATION; LIMITS AND LIABILITIES OF YOUR POLICY.
7. CREDIT APPLICATION MUST BE COMPLETED IN FULL AND **SIGNED BY OWNER.**

